

Training Workshop on Social Responsibility



Date : 18th - 19th Sept 2012

Time : 8:30am - 4:30pm

**Venue : Cititel Hotel, Mid-Valley
Kuala Lumpur**

Managed By:



What this workshop will achieve:

- Provide access and direction to organizations on how to address their SR based on ISO 26000 :2010
- Encourage participants to address all relevant core subjects
- Provide a precise method of understanding stakeholder engagement based on the principles of : accountability, ethical behaviour, rule of law, human rights, transparency, respect of stakeholder interests and international norms of behaviour

Who should Attend?

- Representatives from Small and Medium Industries / Enterprises
- Multinationals can send their partners in their supply chain who are SME/SMI's



Workshop Day 1- 18th September 2012

9.00-9.45am	Welcome note and Officiation
9.45-10.30am	What is Social Responsibility and ISO 26000:2010?
10.30-10.45am	Morning Break
10.45- 11.30am	Principles of Social Responsibility
11.30-12.15pm	Concepts of Social Responsibility - An Overview of Core Subjects
12.15-1.00pm	Stakeholders Engagement
1.00-2.00pm	Lunch
2.00- 4.30pm	Workshop on Core Subjects: 1. Organizational Governance 2. Human Rights 3. Labour Practices
4.30pm	End

Workshop Day 2- 19th September 2012

9.00-11.00am	Workshop on Core Subjects: 4. The Environment 5. Fair Operating Practices
11.00-11.15am	Morning Break
11.15-1.00pm	Workshop on Core Subjects: 6. Consumer Issues 7. Community Involvement and Development
1.00-2.00pm	Lunch
2.00-4.30pm	Reporting & Implementation Ideas
4.30pm	End

Note: The above agenda may be subject to amendments.

The workshop fee is charged at **RM600** per participant. Participants are however required to bear the cost of travelling, parking and accommodation. Places are limited to **40 PAX** and will be on a **first come, first serve basis upon successful payment.**

RM 500 for early bird registration (by **4th September 2012**)
OR

Group registration (**3** persons and above)

By 4th September!

To confirm your attendance, kindly complete the attached **Registration Form** and fax it to **+603 7877 1076**,
attn : Ms Mohana / Ms Rathi.

OR

E-mail the form to
mohanapriya@standardsusers.org /
shenbakarati@standardsusers.org

Date : 18th & 19th September 2012

Time : 8.30am – 4.30pm

Venue : Cititel Hotel, Mid Valley,
Mid Valley City
Lingkaran Syed Putra,
59200 Kuala Lumpur,
Malaysia

Tel: 603-2296 1188

Fax: 603-2283 5551



Sign up for the Workshop and get a complimentary seat for the NCCC 6th Complainfest 2012 on 20th September 2012 at Cititel Hotel, Mid Valley, Kuala Lumpur.

The closing date for all registration is **14th September 2012**

PLEASE TICK

I will attend :

- the Training Workshop on Social responsibility from 18th- 19th September 2012.
- I would also like to attend the NCCC 6th Complainfest on 20th September 2012

PARTICIPANT DETAILS

Name (as to be printed on certificate) :
Title (Tan Sri / Datuk / Dato' / Dr/ Mr / Ms/ Madam):
Position: Department:
Tel & HP: Email:

ORGANIZATION DETAILS

Organization Name :
Mailing Address :
Person-in-charge (for payment purpose) :
Designation :
Tel & HP: Fax:
Email:Signature & Company Stamp :.....

PAYMENT METHOD

Crossed Cheque/Bank Draft/ Cash Deposit/ Cheque Deposit

* Full payment of the fee should be made 3 days before workshop day. Please mail/fax the copy of payment to the secretariat.

ACCOUNT DETAILS

Account Name : **STANDARD USERS**
Name of Bank : **RHB BANK BERHAD**
Address / Branch : **RHB BANK BERHAD
SS2, PETALING JAYA
157 & 159, JALAN SS2/24,
47300 PETALING JAYA,
SELANGOR, MALAYSIA**
Account No : **2-12406-00017970**
Swift Code : **RHBBMYKL**

Cheques or bank drafts to be made payable to:
STANDARD USERS

Please post the cheque / bank draft to:

SECRETARIAT

Malaysian Association of Standards Users
No. 1D-1, Bangunan SKPPK
Jalan SS9A/17 47300,
Petaling Jaya, Selangor.
Tel: 03-7876 2009
Fax: 03-7877 1076

CANCELLATION

Upon confirmation and payment, your seat at the workshop is guaranteed. If you are unable to attend, a substitute is welcome, at no extra charge. Do take note however, that no refund will be made for any cancellation.

The organiser reserves the right to make any amendments and/or changes to the programme, venue, speaker replacements and/or topics if warranted by circumstances beyond control.

*Should you have more than 1 participant, please photocopy the form.